SUBMISSION OF PROPOSED MOTION

Motion number: 10.2022.0

Subject: WCA Committees and Teams

Intent: Definition of WCA Committees and Teams

Submitted by: WCA Board

Date: May 1, 2022

Motion

The WCA will have Committees and/or Teams that have the role of Advisory Committee as described in the Bylaws.

- 1. The Committees and Teams are responsible for operational activities of the WCA. Any reference to a Team should be understood to also be a reference to a Committee and vice versa.
- 2. All WCA Committees and Teams shall be formed for an indefinite period, unless otherwise decided by the WCA Board.
- 3. Each WCA Committee and Team will have a direct relationship with at least one Director for management, communication, and escalation.
- 4. Each WCA Committee and Team shall have one Leader.
 - 4.1 In the case a Committee or Team does not have a leader it will be led by the WCA Board.
 - 4.2 The Leader of every WCA Committee and Team is chosen by the WCA Board, based on a voting in the WCA Board with at least supermajority, after a request for applications among the Community.
 - 4.2.1 Senior Delegates and Committee/Team Leaders must be provided with at least a one week time period to question, interview, and debate with the proposed candidate.
 - 4.2.2 The choice of the new Committee/Team Leader must be confirmed in a vote among all the Senior Delegates and Committee/Team Leaders after the debate period has ended:
 - 4.2.2.1 There must be an effective participation strictly above 50% of the total eligible voters for the vote to be considered valid.
 - 4.2.2.2 There must be an option to abstain.
 - 4.2.2.3 A majority of votes cast must be affirmative for the vote to pass.
 - 4.2.3 After confirmation, the Committee/Team Leader will be appointed by the WCA Board.
 - 4.2.4 In case there is no majority to confirm the selection, another candidate may be proposed by the WCA Board.
 - 4.3 The Committee Leader is responsible for:
 - 4.3.1 Making sure the Committee and the Committee Members are capable, equipped, and available for performing the duties of the Committee.
 - 4.3.2 Selecting, appointing, promoting, demoting, and removing Committee Members.
 - 4.3.3 Managing day-to-day processes of the Committee.
 - 4.3.4 Planning of the activities of the Committee.
 - 4.3.5 Making sure activities are run according to the planning.
 - 4.3.6 Reporting periodically and ad hoc to the WCA Board.
 - 4.3.7 Managing the decision making about topics within the Committee. If necessary, decisions can be made based on either consensus decision-making or based on majority voting with all Committee Members having equal voting rights.
 - 4.4 Withdrawal of appointment of Committee Leader:

- 4.4.1 A Committee Leader may withdraw their appointment any time by submitting a resignation to the WCA Board.
- 4.4.2 A Committee Leader automatically loses their appointment after being a Committee Leader for 24 months. The WCA Board may choose to extend the appointment, one or more times, given the following:
 - 4.4.2.1 The maximum extension is 24 months.
 - 4.4.2.2 The maximum appointment length is 48 months.
- 4.4.3 The WCA Board shall have the right to withdraw the appointment of a Committee Leader, if the Committee Leader does not comply with the rights and duties of Committee Leader, after advisory consultation by the WCA Ethics Committee.
 - 4.4.3.1 For the withdrawal of the WCA Ethics Committee Leader, the WCA Board will ask for advisory consultation to the WCA Disciplinary Committee.
 - 4.4.3.2 If none of these consultations is possible due to the inexistence of these Committees or because these Committees are not functional, the WCA Board will proceed without consultation.
- 4.4.4 After a Committee Leader appointment has been withdrawn, the person remains as a Committee/Team Senior Member of the respective Committee/Team.
- 5. Each WCA Committee and Team may have one or more Senior Member(s).
 - 5.1 Appointment of Committee/Team Senior Member:
 - 5.1.1 Committee/Team Members are eligible for promotion to Committee/Team Senior Members after they have served at least 1 year, cumulatively, as a Staff Member.
 - 5.1.2 A Committee Leader may nominate a member for the status of Committee/Team Senior Member if the Leader judges that the member has shown their fitness for the position.
 - 5.1.3 To promote a Committee/Team Member to Committee/Team Senior Member, the Committee Leader must submit the corresponding application to the WCA Board.
 - 5.1.4 The WCA Board approves or rejects the application.
 - 5.1.5 After approval, the Committee Leader appoints the person as Committee/Team Senior Member.
 - 5.2 A Committee/Team Senior Member appointment is automatically withdrawn after the person is no longer a Committee/Team Member of the respective Committee/Team.
- 6. All members of the Committee shall communicate with a carbon copy (CC) to all the other members of the Committee.